**MIT-WPU**

**Department of Computer Engineering & Technology**

**Internship Process**

**Internship Objectives**

* Provide possible opportunities to learn, understand and sharpen the real time technical skills required at the job.
* Get exposed to the current technological developments relevant to the subject area.
* Create conditions conducive to quest for knowledge and its applicability on the job.
* Learn to apply the knowledge in real industrial situations.
* Gain experience in writing reports in Technical works/projects
* Expose students to the professional responsibilities & ethics.

**Internship Outcomes**

* Demonstrate the technical knowledge by applying the same to solve the real life problem or situation, as the case may be.
* Identify the appropriate method(s) / tool(s) to deal with the situation.
* Understand professional responsibilities and ethics.
* Develop professional communication skills and interpersonal skills.

**Internship DO’s**

* Report on the first day of Internship to the venue as communicated by the host organization.
* Be punctual
* Adhere to the timelines of evaluation components submission / compliance
* Stay in contact with School Supervisor throughout the Internship duration and have clear communication with him/her
* Exhibit pro-activeness & develop learning attitude (Remember Internship is the best opportunity to observe & get experience of how industry functions)
* Identify the objectives of the work to be done during internship.
* Be polite with Company Supervisor and other employees of the host organization.
* Contact School Supervisor, in case of any issues at the host organization / with Company Supervisor
* Be sincere in your approach towards Internship.

**Internship DON’Ts**

* Exhibit over-smartness or ‘I know everything’ attitude.
* Prepare fake documentation or show some work as your Internship which you have not done.
* Insist on getting reimbursements for traveling/ conveyance / food etc.
* Use host organization’s resources like stationery or facilities like transport, canteen etc. unless permitted by the competent authority from the host organization.

**Internship Structure**

**[Credit-based internship] (200 Marks)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Laboratory Continuous Assessment | | | | | |
| Supervisor 1 and 2 | | Supervisor 1 | | Supervisor 2 | Total |
| Mid Term | End Term | Progress Evaluation Sheet | Report | Company Supervisor’s Evaluation |  |
| 50 Marks | 50 Marks | 25 Marks | 25 Marks | 50 Marks | 200 Marks |

**Division of Rubric considering LCA requirement**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. no | LCA 1 | | LCA 2 | | LCA 3 | | Total |
|  | Head | Marks | Head | Marks | Head | Marks |  |
| 1 | Student Reported | 10 | Mid Term | 50 | End Term (50) +  Continuous Assessment (15)  + Company supervisor marks (50) + Internship Report (25) | 140 | 200 |
| **PwC** | **Mark Entry Window**  **18th to 24th August 24** | **Duration completed 1.5 Month** | **Mark Entry Window**  **16th to 23 September  24** | **Duration Completed**  **2.5 Month** | **Mark Entry Window**  **18th to 23 November 24** | **21 November Term End**  **Around 5 Months** |  |

**Internship evaluation are as follows:**

* 1. Weekly planning & Reporting (Prepare for each week)
  2. Periodic Progress Report
  3. Midterm presentation
  4. Final presentation
  5. Internship Report

**Formats**









